

# Community Grant Fund 2022

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## *San Joaquin Community Foundation*

### *Program Overview and Information*

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The **San Joaquin Community Foundation** is pleased to invite eligible nonprofit organizations to submit requests for grant funding from the Community Grant Fund.

The Community Grant Fund was established in partnership with the **Children & Youth Task Force convened by the San Joaquin County Board of Supervisors**, and San Joaquin Community Foundation. The goal of the Community Grant Fund is to support community-designed events that promote solidarity and healing and highlight local resources for pandemic recovery to under-resourced and marginalized communities in San Joaquin County. Within this area of focus, preference in the application evaluation process will be to ensure there is a mix of organizational representation throughout the county. Additional preference will be given to organizations with operating budgets less than one million dollars. However, organizations with larger budgets are also welcome to apply.

Requests for funding must:

- Target under-resourced and marginalized communities in San Joaquin County (a funding priority)
- Highlight and make available local resources related to pandemic relief (must include 2-1-1)

Examples of eligible expenses that can be charged to the grant are:

- Rental/space fees
- Party/equipment rentals
- Food and non-alcoholic beverages
- Performing artist fees
- Educational experiences
- Goodie bags and/or items to distribute (toys, swag, etc.)
- Up-to 10% of the grant may be used for administrative fees

### **AVAILABLE FUNDING**

The Community Grant Fund has committed a total of \$450,000 for this program. Eligible organizations may request funding in the amount of up to \$3,000 for this current round of funding.

**TIMEFRAME FOR USING GRANT MONIES**

Grant monies must be expended within 6 months of receiving grant award. Grants funds may be used to pay for a series of events, or a single event.

**ELIGIBILITY CRITERIA**

The Community Grant Fund will consider grant applications from organizations that meet ALL of the following criteria:

- Must be a nonprofit organization in good standing that is tax-exempt under Section 501(c)(3) of the Internal Revenue Code with a valid Federal employee identification number (EIN) (churches/places of worship must also have a valid Federal employee identification number that meets the tax-exempt requirements of section 501(c)(3) of the Internal Revenue Code),
- Whose primary offices are located in San Joaquin County,
- Serving residents of San Joaquin County,
- Is the only application submitted by the nonprofit organization (fiscally sponsored projects will be considered the only application submitted by the sponsoring nonprofit)

**REPORTING REQUIREMENT**

There will be a brief report at the end of the grant period requesting the following: approximate number of individuals who attended the event, pandemic relief resources that were available, summary of the event, how funds were spent, and highlights and pictures from the event. Receipts of grant-related expenses must be kept for three years in case of an audit.

**SUBMISSION REVIEW TIMELINE**

Below are the approximate dates for accepting requests for funding and award announcements.

- **Application Opens**– Application portal opens January 9, 2023
- **Webinar**– The Foundation will host a Community Grant Fund webinar on January 12, 2023
- **Applications Due**– Applications must be submitted on or before February 3, 2023, at 5:00 p.m. (PST)
- **Award Announcements**– Grant awards will be announced on or before February 28, 2023.
- **Funds Available (approx.)**– Funding will be made available within 60 days of grant award approval.

**REQUEST FOR TECHNICAL ASSISTANCE**

Requests for technical assistance with using our online grant portal, including any questions

about the grant application can be directed to George Lorente, SJCF Director of Grants and Scholarships, at [glorente@cfofj.org](mailto:glorente@cfofj.org) or (209) 943-2375.

## Application Questions

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### **Name of applicant organization.\***

Please state the name of the applicant organization applying for grant funding.

*Character Limit: 100*

### **Federal employee identification number (EIN)\***

Please provide the Federal employee identification number (EIN) of the applicant organization. Only one application may be submitted by an applicant organization (fiscally sponsored projects will be considered the only application submitted by the sponsoring organization.)

*Character Limit: 20*

### **Organization's Total Operating Budget\***

What is the total operating budget of the applicant organization (most recent calendar or fiscal year)?

#### **Choices**

\$0 - \$24,999  
\$25,000 - \$99,000  
\$100,000- \$249,999  
\$250,000 - \$499,999  
\$500,000 - \$999,999  
More than \$1,000,000

### **Location of event.\***

Please mark which location your event will take place.

#### **Choices**

Escalon  
Lathrop  
Lodi  
Manteca  
Ripon  
Stockton  
Tracy  
Other

**If you marked "other" in the previous question, please include what other is here.**

If you did not mark other above, skip this question.

*Character Limit: 250*

**Proposed date of event.\***

Please provide the anticipated date your event will take place. If you are planning a series of events, provide the date of the first planned event (the event date(s) may change without Foundation approval as long as the grant monies are expended within 6 months of receiving grant award.)

*Character Limit: 10*

**What population(s) will your event primarily serve?\***

You may select multiple.

**Choices**

Asian American and Pacific Islander  
Black or African American  
Hispanic or Latino  
Native American  
White  
All populations  
Other

**If other population, please share here (otherwise skip this question)**

*Character Limit: 250*

**Within the population(s) your event serves, which of the following groups will you focus on?\***

You may select multiple.

**Choices**

Youth  
Mothers  
Seniors  
Veterans  
Developmentally Disabled  
Migrants and/or Refugees  
Rural Populations  
Formerly Incarcerated  
All groups  
Other

**If other group, please share here (otherwise skip this question)**

*Character Limit: 250*

**Target populations.\***

Please describe the specific under-resourced and marginalized communities in San Joaquin County this proposed project will serve (for example: specific demographic groups or geographic communities, neighborhoods, ages, racial or ethnic groups, etc.)

*Character Limit: 400*

**Amount of funding requested.\***

What is the amount of funding being requested (the maximum that may be requested is \$3,000)?

**Choices**

\$3,000

Less than \$3,000

**If the amount is less than \$3,000, how much is being requested (otherwise skip this question)**

*Character Limit: 20*

**How will the funds be used?\***

Please check the boxes below of the eligible expenses that will be charged to the grant.

**Choices**

Rental/space fees

Party/equipment rentals

Food and non-alcoholic beverages

Performing artist fees

Educational experiences

Goodie bags and/or items to distribute (toys, swag, etc.)

Administrative fees (up-to 10% of the grant)

**What local resources related to pandemic relief will be available at the event?\***

Please check the boxes below of the local pandemic-related relief resources that will be made available to the community at your event.

**Choices**

2-1-1 (required)

Rental/mortgage assistance programs

Food-security

SNAP

WIC

Mental health resources

Employment opportunities

Educational resources

Business support resources

Other

**If other resources, please share here (otherwise skip this question)**

*Character Limit: 400*

**Partnering organizations**

If you are partnering with other organizations or groups to provide resources at the proposed event, please list those partner organizations and their resources to be provided (if you are not partnering with other organizations, skip this question)

*Character Limit: 500*

## *Applicant Acknowledgment*

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### **Applicant Acknowledgement\***

Please mark here to indicate that the applicant has read and understands the Community Grant Fund as outlined in the above application, agrees they will contact 2-1-1 to participate at their event, is aware of the reporting requirements, is aware that not all applicants will receive funding, and that the information contained in this Grant Request is true and correct.

### **Choices**

The applicant hereby acknowledges the above.